

Our Lady Queen of Peace Church

400 Maywood Avenue - Maywood, NJ 07607

Baptism Registration Information

Please know that this information will help us to serve you better and walk with you throughout this preparation. We are glad that you allowed us to be part of your faith journey. Thank you for filling out the necessary information. Welcome to the Roman Catholic Church of OLQP. On the back of this form are the steps involved in scheduling a baptism here at OLQP. Please review all requirements before requesting a date.

****Requested Date of Baptism:** _____ **Time:** _____ **Instruction Date:** _____

****Note:** A baptism is not on the schedule until this form has been received along with a copy of the birth certificate and the original Godparents' sponsor certificates.

Please print clearly all the requested information below:

Child's Name _____

Birth Date _____ **Place of Birth** _____
(Town) (State)

Father's Name _____ **Religion** _____

Church of Baptism _____ **Church of Confirmation** _____

Mother's Name _____ **Maiden Name** _____

Religion _____ **Church of Baptism** _____

Church of Confirmation _____

Church of Marriage _____

Civil Marriage _____ **Where** _____

Family Address _____
(House Number) (Street)

_____ (Town) (State) (Zip Code)

Home Phone _____ **2nd Phone to be reached (cell)** _____

Email _____ **Parish Registration #** _____

GODPARENTS: (Please review godparent eligibility and sponsor certificate requirements on the reverse side of this form before listing the Godparents.)

1. _____ **Religion** _____

2. _____ **Religion** _____

I have reviewed the entries above and all spelling and information is correct.

Sign _____ **Date** _____

Please review the information on the back of this form and call the Parish Center with any questions.

Steps in Scheduling a Baptism at OLQP

To schedule a Baptism, a family must be registered at OLQP for at least three months.

Date Selection: Baptisms at **OLQP** are scheduled at 1:30 PM, one Sunday a month, except during Lent. On a Sunday prior to the Baptism, the parents and godparents are required to attend an instruction class (Baptismal Catechesis) which will explore the meaning and the importance of the sacrament. Since all sacraments flow from the Holy Sacrifice of the Mass, on the day of the instruction the parents and godparents must actively participate at the 12 Noon Mass. Attendance at an instruction class is mandatory for the parents and both godparents. Call the Parish Center, 201-845-9566, for the available dates of the Instruction Classes and Baptisms.

Scheduling: To schedule a baptism on one of the available dates, submit a completed Baptism Registration Information form, a copy of the birth certificate and the original Sponsor Certificates. **All must be submitted before a baptism is scheduled.** After review of the documents, the Parish Center will confirm the scheduling.

Instruction Class: On the day of the Instruction Class, the parents and godparents should introduce themselves to the Baptism team in the gathering space of the Church before the Noon Mass. The team members are there to guide you through the process. At the end of the Mass (except in November), the celebrant will call the participants to the altar for a special blessing and the Baptism team will bring you to the Parish Center for class.

Godparent Eligibility

- ❖ Church Law requires that a candidate for Baptism be sponsored by a baptized and confirmed member of the Catholic Church who is willing and able to help the child develop and grow in the Catholic Faith. A sponsor, i.e. godparent, who is married must have observed the regulations of the Church in that marriage and be in good standing.
- ❖ There must be at least one sponsor. In the case where there are two sponsors, one must be male and one female.
- ❖ The maximum number of sponsors is two.
- ❖ The minimum age of a sponsor is sixteen (16) years of age.
- ❖ A baptized (non-Catholic) Christian may not be a sponsor, but, alongside an eligible sponsor, one may act as a witness and will be listed as a Christian witness in the Church record.
- ❖ A non-baptized person may not officially act as a sponsor or a witness to the Baptism of a child in the Catholic Faith.

❖ Sponsor Certificates

- ❖ A sponsor who has been a registered parishioner at Our Lady Queen of Peace for at least 3 months, does not require a sponsor certificate.
- ❖ All other sponsors must provide certificates of eligibility (**sponsor certificates**) issued and sealed by the parish at which they actively participate testifying to the fact that they are a practicing Catholic. **Original sponsor certificates must be received before a baptism can be scheduled.**